



BINGLEY LITTLE THEATRE READING & CASTING PROCEDURE GUIDANCE FOR DIRECTORS DURING THE CASTING PROCESS

- 1 - The Reading & Casting Committee is probably the most contentious Committee in the Theatre and all actions that are undertaken should be done as transparently as possible. There is also an absolute requirement for confidentiality.
- 2 – Following the selection of plays and their approval by Management Committee Directors will be approached and asked to express their interest.
- 3 – When the expressions of interest from Directors have been received the Committee will allocate the season and confirm with a letter to the Directors requesting their preferred options, both positive and negative, in casting terms.
- 4 - The wish list and any conditions that the Director may have in respect of the production must be presented in writing to R & C at this stage.
- 5 – The Committee will allocate a member of the Committee to act as liaison between the Committee, Director and those asked to fill a role, no other member of the Committee should offer parts or discuss the proceedings with the Director.
- 6 - There is no requirement to follow any request by the Director to fill/not fill any part but contact with the Director would be appropriate especially for the major roles.
- 7 - The allocation of parts will be discussed at R & C and the choices discussed with the proposed cast by the allocated member of R & C.
- 8 – The Director is to be advised of the progress of casting as R & C are able to confirm places in the Cast List.
- 9 – During the above process if any member of the R & C Committee, or any person who is related to a member of the Committee, wishes to be considered as a Director or as an actor or is proposed as a Director or actor then that person must absent themselves from the discussion. Such temporary absence must be recorded in the minutes.

Please note that Bingley Little Theatre very much welcomes and would actively like to encourage expressions of interest from directors from any ethnicity for roles.

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